

## Instructions for Club Membership Transfers

- A. Be sure to ask ALL NEW swimmers to your club if they were registered with any other club or in any other LMSC during the current registration year. If they are currently registered, they are then transferring to your club.
- B. Case Scenarios for Transfers
1. Transfer at time of renewal from another club within the FLORIDA LMSC.
    - a) NO TRANSFER FORM OR FEE is to be collected since the transfer is coming at the time of the renewal.
    - b) Swimmer must fill out and sign a registration application and pay the current registration fee.
  2. Transfer at time of renewal from another club from a DIFFERENT LMSC.
    - a) Fill out and sign a registration application and pay current fees.
    - b) NO TRANSFER FORM OR FEE is to be collected since the transfer is coming at the time of the renewal.
    - c) Make sure your current USMS number is on the form. Submit a copy of the registration card.
  3. Transfer after already having registered for the current calendar year from UNATTACHED or from ANOTHER CLUB within the FLORIDA LMSC.
    - a) Fill out and sign TRANSFER FORM below (both unattached and club member who is transferring)
    - b) Pay current transfer fee.
    - c) NO REGISTRATION APPLICATION is needed since I have the original form on file.
  4. Transfer after already having registered for the current calendar year from UNATTACHED or from ANOTHER CLUB in a DIFFERENT LMSC
    - a) Fill out and sign TRANSFER FORM below (both unattached and club member who is transferring)
    - b) Must fill out a REGISTRATION APPLICATION, sign it, and pay the current LMSC FEE. He/she has already paid the USMS fee.
    - c) MUST pay the current transfer fee
    - d) Submit a copy of the registration card.
  5. Transfer after already having registered for the current calendar year from ANOTHER CLUB in a DIFFERENT LMSC to UNATTACHED in FLORIDA LMSC.
    - a) Must fill out a REGISTRATION APPLICATION, sign it, and pay the current LMSC FEE. He/she has already paid the USMS fee.
    - b) Must pay the current transfer fee.
    - c) Submit a copy of the registration card.

***Under NO circumstances may a club or LMSC registrar sign the transfer forms or the swimmer registration form for the swimmer who is transferring. The swimmer must sign his/her own forms.***



# Application for Transfer of Club Membership

For Office Use:  
New Registration No: \_\_\_\_\_

*For USMS National Championships, the intent to transfer to the team with which the swimmer will be competing must be indicated on the USMS National Championship meet ENTRY FORM when entry is submitted. Proof that this transfer will be completed by the first day of the meet (60 day unattached period will be completed) must accompany entry form. This proof must be obtained from the registrar in either letter or new card form.*

Name: \_\_\_\_\_

Address: \_\_\_\_\_ Apt/Suite: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: (        ) \_\_\_\_\_ Birth date: \_\_\_\_\_ Age: \_\_\_\_\_ Sex: \_\_\_\_\_

E-mail address: \_\_\_\_\_

Former Registration No: \_\_\_\_\_ (Include copy of your current USMS card)

***“The last day on which I competed for my former club was \_\_\_\_\_ (Month/Date/Year). I hereby certify that it has been at least 60 days since I last competed for my former club. If I am entering a USMS National Championship event, the 60 days will be up by the first day of the National Championship Meet.”***

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

Former Club No: \_\_\_\_\_ and Club Name: \_\_\_\_\_

New Club No: \_\_\_\_\_ and Club Name: \_\_\_\_\_

National Transfer Fee: \$ 1.50

Local Transfer Fee: \$ 1.50

**TOTAL: \$ 3.00        Make check payable to: Florida LMSC**

Mail this form with appropriate fees to: Meredith Moore  
8846 Mariposa Court  
Naples, FL 34113

Questions: contact Meredith Moore  
239-774-0822  
[mamoo49@aol.com](mailto:mamoo49@aol.com)